

Network for a Healthy California Web Page Design and Publication

APPROVAL

Authorization to develop and publish material on Network Web sites

1. **Content Lead:** (Interaction with the Web Team / interfaces with the Web committee.) Melanie Ely *melanie Ely 3/16/12*
Manager/Unit Chief: (Reviews materials before submission to Section Chief.) Sandra Navarro

Approves *Sandra Navarro* Date *3/16/12*

2. **Section Chief:** (Reviews materials before submission to Web Team.)

Approves *Sandra Navarro* Date *3/16/12*
for Susan Forester

3. Content was **re-reviewed** by a Manager on the following date: _____
This field is ONLY required if content has been **re-reviewed** during the publication process.

4. Content is to go live on the following date: 3/23/12

Media files: (must be approved by OPA)	Yes <input type="checkbox"/> No <input type="checkbox"/> How many? N/A <input type="checkbox"/>
Image files:	Yes <input type="checkbox"/> No <input type="checkbox"/> How many? N/A <input type="checkbox"/>

New web page: 1-5 & 7-8

Updating an Existing web page: 6-8

1. Title:	
2. Description: (250 character limit)	
3. Contact Name:	
4. Keywords:	
5. Email Comments to:	
6. Existing Web Page(s) Name: Two locations to be updated - http://www.cdph.ca.gov/programs/cpns/Pages/NetworkSteeringCommittee.aspx http://www.cdph.ca.gov/programs/cpns/Pages/NSCNewMemberOrientation.aspx	
7. Content Location(s) (G drive): G:\CPNS\ INFORMATION TECHNOLOGY\Web-Request-Files\Policy\WebUpdateRequest031612	